











Application for Enrolment Grade 0000 - 12

Reg No: 1995/009710/08

Central Admissions Office: PO Box 31065, Kyalami, 1684

Address: Unit 1, Beaulieu Office Park, Cnr Stallion and Papenfus Road, Beaulieu Estate.

Email: admissions@kyalamischools.org Tel: 010 591 5004

THE FOLLOWING DOCUMENTS MUST ACCOMPANY THE APPLICATION FORM:

- · A copy of the pupil's latest school report (Not applicable for pupils entering into grade 0000 0)
- · A copy of the pupil's birth certificate
- Proof of residence (Municipal rates account or levies account.)
- · Proof of payment of the application fee of R500.00 to be emailed to admissions@kyalamischools.org.
- Banking details: KSNPC, First National Bank, Branch: Sandton City, Branch Code: 250655, Account No: 625 103 716 94
- · Application must be signed by both parents/guardians

NB!! NO APPLICATION WILL BE PROCESSED WITHOUT PROOF OF PAYMENT OF THE APPLICATION FEE

CAMPUS CHOIC (Indicate your preferred camp of enrolment with a **)	E: Beaul Kyala Kyala	ieu Nursery School (BeN ieu Preparatory School (mi Prep Nursery School mi Preparatory School G ieu College Grade 8 - 12	Grade 1-7 (KPNS) Grade 0000 Grade 1 - 7) - 0
PUPIL'S NAME & SURNAME:	TITLE	NAME	SU	RNAME
PARENT'S NAME & SURNAM	ME: TITLE	NAME	SU	RNAME
CONTACT NO'S:				
GRADE APPLICATION: GRA	ADE:	YEAR OF	ADMISSION:	
FAMILY DOCTOR:		CONTAC	T NO:	
MEDICAL AID NAME:		NUMBER:		
PRINCIPAL MEMBER: Kindly provide the schools v	vith a copy of your medic	ID NO:	ning of each year.	
For office use: Registration Fee Payment:	Non Refundab		elopment Le	evy Payment:
Date:	Grade 0000:			
Receipt No:	Grade 000:			
Or	Grade 00:			
EFT	Grade 0: Grade 1 - 12			
Assessment:	Date:	Time:		
Interview:	Date:	Time:		

Section A: Applicant's Information

Surname:																								
First Names:																								
Preferred Name:																								
Date of Birth:		D D	M	М	Y	Υ	Υ	Y																
Gender: N	1		F																					
ID Number:																								
ID Type:																								
Nationality:																								
Please supply study permit if non South African																								
Home Language:		En	glish		Α	frika	aans		ls	iXho	osa		ls	iZul	u		Se	ped	li	Other				
		Setswana Tshivenda XiTsonga								IsiNdebele Sesotho														
If other, please specify:																								
Religious affiliation:													(For	govei	rnme	ntal s	statis	tical	use)					
Race:																								
Current School Informatio	n:																							
Present School:																								
School Telephone:																								
Headmaster or -mistress:																								
Current Teacher:																								
Pupil's mobile phone:																								
Pupil's email address:																								
Medical Information: (in case of emergency)																								
Allergies / Medical notes:																								
Chronic Medication:																								
Special Needs / Disabilities:																								

Section B: New Family Information

In the case of divorced or separated parents, please complete an additional and separate "Section B" for each household. A household has one physical location and contains one or two adults connected to a pupil. These adults may be parents, foster-parents, grandparent, sponsors or other parties involved in the life of the pupil in some way. In order to receive reports and other communication from the school, a person must be registered as part of a household. Attach each page of section B to the application form. Divorced parents must take note that they are responsible to provide the school with the divorce to ensure that the School has the correct information available at all time where this is necessary to safeguard the pupil.

Parent 1 Informat	ion:																							
Title:							Fir	rst N	lame	e:														
Surname:																								
Relationship to appli	cant:	Bio	ologi	cal p	aren	t	St	tep-p	aren	ıt [F	oste	r pai	rent		Gu	ardiar	ı [Othe	r	plea	se sp	ecify
Date of Birth:	Day:				Mo	nth				Ye	ar													
ID Number:																								
ID Type:	Sout	h A	frica	n ID)		So	uth	Afri	ca P	ass	oort		F	orei	gn l	Passp	ort	$ \begin{bmatrix} \end{bmatrix} $					
Nationality:																								
Mobile Phone:	If not	a So	outh A	Africa	n Cit	izen,	pleas	se pro	ovide	copi	es of	eithe	r you	r wor	rk, re	siden	ice or s	study	y per	mit.				
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Email address:																								
Do you wish to receiv	ve SM	1Ss	fron	the	e scl	nool	on	this	nun	nbe	r?	Υ	es:			ı	No:							
Occupation:																								
Employer:																								
Work Phone:																								
Parent 2 Informat	ion:																							
Title:							Fi	rst l	Nam	e:														
Surname:																								
Relationship to appli	cant:	Bio	ologi	cal p	aren	t	St	tep-p	aren	ıt [F	oste	r pai	rent		Gua	ardian			ther		plea	se sp	ecify
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Occupation:															<u>. </u>		\]					
Employer:																								
Work Phone:																	\Box							
Marital Status of Pare	ents:	N	larri	ed:						Se	para	ted:	· _					S	ing	le:		-		
In the case of divorced or otherwise separated parents:																								
With whom does the pupil stay: Both parents Parent 1 Parent 2 Other:																								
Who is responsible for	or the	e pa	ayme	nt c	of sc	hoo	l fee	s?														\top	\top	
Cell No:									En	nail	: [T			Ť		T	Ť			Ť	T	

Section C: Residential & Siblings

Residential Address of Parent / Guardian															
									Р	ost	al Co	de:			
Does the pupil reside at	the above	address	s:												
Occupying as:	Owner	Le	ssee	o	ther										
Postal Address of															
Parent / Guardian:													_		
									Po	osta	al Cod	le:			
Home Telephone No:															
Emergency Contact Pers	on*										\Box		Т		
Telephone Number:															
Relationship to child:															
* Please do not use the p	arents as t	the eme	rgency	/ conta	ct.										
Other Siblings:															
Current School (If application	able):														
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		Grade				+			+	\dashv					
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		Name							_	4	Ш				
		Grade	2:												
		Name	e:												
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		Name											\top		
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Other Information:															
Willing to serve on school	ol governar	nce (Par	ent 1 /	/ Guard	ian 1)	: [
Willing to serve on school	ol governar	nce (Par	ent 2 /	/ Guard	ian 2)	: [
5															
We agree that our child's the Board of Directors.	admissior	n is sub	ject to	the Co	onditio	ns o	of Enr	olm	ent	as	deter	min	ed b	у	
Signatures:															
Parent 1 / G	uardian 1				I	Pare	nt 2 /	Gu	ardi	an	2				
Dated: Day:	Month:		Year	r:											

KYALAMI SCHOOLS (NPC) Conditions of Enrolment

- 1. A pupil's enrolment will be subject to the conditions stated hereunder or such other conditions which may have been determined by the Directors or their duly authorised representatives ("the Directors") from time to time.
- 2. The Conditions of Enrolment may be amended upon one term's written notice.
- 3. No indulgence or extensions of time granted by the Directors shall constitute a waiver of its rights to enforce any condition herein.
- 4. The parents agree to be bound by the rules, regulations, policies and procedures of the school, as determined from time to time, and announced by the Directors and/or the Head.
- 5. The Directors may accept applications for enrolment in respect of any living individual eligible to attend the school.
- 6. Applications for enrolment shall be in the form specified and shall be accompanied by a non-refundable application fee in an amount to be determined from time to time and reflected on the application form.
- 7. The enrolment of pupils shall be subject to the discretion of the Directors. In the normal course of events, a credit check may be made on the person(s) responsible for the payment of the school fees. The cost of this check will be for the school's account. The school may, in the absence of the Directors, refuse to accept a pupil solely as a result of an unacceptable credit rating of the person(s) responsible for the account. Please sign here as indication that you have read paragraph 7.

Signed: (Parent 1/Guar	dian 1)	(Parent 2/Guardian 2)		
3 ,		/	 , , , ,		

For enrolment at Beaulieu Preparatory School or Kyalami Preparatory School only - the following will apply:

8. For pupils enrolling at a predetermined future date, a non-refundable School Development Levy becomes payable within two weeks of an offer of a place. For a pupil enrolling during the course of the school year, the non-refundable School Development Levy becomes payable immediately upon acceptance. **Grade 0000 (Toddler class):** NO Development Levy is payable for placement in this year. The Development Levy will be introduced to secure the pupils' space in Grade 000. **Grade 000:** the School Development Levy will be payable in six portions (tranche payments) as determined by the Finance Committee. These tranche payments will be made over a period of six years, with the last payment due when the pupil is in Grade 2. **Grade 00:** the School Development Levy will be payable in five portions (tranche payments) as determined by the Finance Committee over a five year period with the last payment due when the pupil is in Grade 2. **Grade 0:** the School Development Levy will be payable in four portions (tranche payments) as determined by the Finance Committee over a four year period with the last payment due when the pupil is in Grade 2. **These payments are due in March of each year.**

For enrolment at Beaulieu College from applicants not within the Kyalami Schools Group, clause 9 will apply:

- 9. For pupils enrolling into Gr 8 prior to June 30th of the year preceding the year of entry, a non-refundable School Development Levy (SDL) is payable before or on June 30th of the year preceding the year of entry, failing which the place offered will be forfeited. For pupils enrolling into Gr 8 after June 30th of the year preceding the year of entry, the non-refundable SDL is payable within two weeks of an offer and subsequent acceptance of a place, failing which the place offered will be forfeited. For pupils enrolling for Gr 9-12 during the course of the year preceding the year of entry, the non-refundable SDL is payable within two weeks of an offer and subsequent acceptance of a place, failing which the place offered will be forfeited. For pupils enrolling into Gr 8-12 during the course of the year for entry in that year, the non-refundable SDL is payable immediately upon offer and sub sequent acceptance of a place, failing which the place offered will be forfeited. NO EXCEPTIONS WILL BE ALLOWED.
- 10. Fees are payable, either annually or termly, in advance, free of exchange, deduction or set off. Annual payments are to be made on or before the first day of the first term. Termly payments are to be made on or before the first day of each term. Non-payment shall entitle the Directors to withdraw educational services and cancel the enrolment of the pupil forthwith. Over due payments may accrue interest compounded monthly. Should a cheque/debit order be returned by the bank, a surcharge may apply. It is agreed that fees paid in advance will be deposited by the school and held in accordance with the Consumer Protection Act, with interest or other income therefrom to accrue to the school as income.
- 11. Fees are not all-inclusive and the school shall be reimbursed for all additional expenditure incurred by the school on behalf of the pupil.
- 12. The Directors shall be given one term's <u>written</u> notice of termination of enrolment of a pupil, failing which the full amount of the following term's fees shall immediately become due and payable. NO EXCEPTIONS WILL BE ALLOWED.
- 13. The Directors shall be entitled to terminate the enrolment of a pupil:
 - i. Summarily, and with immediate effect, if the pupil is guilty of any conduct, which in the sole opinion of the Directors, is inconsistent with such pupil's continued enrolment at the school, in which event such pro rata portion of any fees paid in advance in respect of such pupils shall be refunded.
 - ii. Upon one term's written notice.
 - iii. At the end of any academic year in the event that the pupil, in the sole opinion of the Directors, has failed to pass such examinations or assessments as were specified or is otherwise unsuitable for promotion to the following year of study.
- 14. The Directors may in its sole discretion make changes or adjustments of fees and other charges and shall give one term's written notice thereof.
- 15. The Directors shall be entitled to instruct its attorneys to attend to the collection of outstanding accounts and both parents (whether natural, adoptive or foster parents) shall be jointly and severally liable for the payment of all costs incurred, on the scale as between attorney and own client, including collection fees.

The parents / guardians (whether natural, adoptive or foster parents) hereby indemnify and agree to hold harmless Kyalami Schools (NPC), the Directors, the Head and Staff, or the authorised agents or representatives of the aforementioned, against any and all claims, howsoever arising, including negligence, arising out of any injury, death, loss, damage, cost or expense, including legal costs, suffered by the pupil or a third party as a result of or during the enrolment of the pupil at the school.

As parents/guardians we hereby sign below as indication that we have read, understood and a Conditions of Enrolment as described above.	ccept	the c	onten	t of th	ıe

Signatures:						
orgridianco.	Parent 1/Guardian 1	Parent 2 /Guardian 2		Dat	te	